



To: Honorable Mayor and Houston City Council
 From: Sonya Pevan, City Clerk
 Through: Mayor Virgie Thompson
 Date: July 2, 2021
 Subject: City Clerk's Report – June 2021

Licenses, Excise Tax, Sales Tax, and Permanent Fund Levies:

The City Clerk's office has issued the following licenses.

Business Licenses 2019 – 315	Business Licenses 2020 – 258	Business License 2021- 259
Marijuana Licenses		
Marijuana Retail Licenses		
<ul style="list-style-type: none"> • # 10316 Denali 420 Recreationals – Retail • # 11050 Houston Grass Station – Retail 		
Marijuana Cultivation Licenses – Active/Operating		
<ul style="list-style-type: none"> • #10799 Calm N Collective LLC. – Standard • #12461 Guest Services – Standard • #13588 High North LLC. – Standard • #13663 Arctic Farm – Limited • #14885 Karma Grown Gardens, LLC. – Limited • #14956 50 Shades of Green – Standard • #16225 Green Ghost Farms – Limited • #17409 Kine Co. LLC. – Standard • #17873 Freedom 49 Farms – Standard • #18516 Bro Bro Budz – Standard • #21021 Choice Extracts – Limited • #21022 Choice Extracts – Concentrate Manufacturing • #16261 Matanuska Thunder Farms LLC. – Standard 		
Marijuana Licenses – Active Pending Inspection or completion of certain requirements		
<ul style="list-style-type: none"> • #22396 Houston Refinery – Standard • #24871 DDIII- Standard- New • # 25721 Gold Leaf farms - Limited – New 		
Marijuana Licenses – Expired/Surrendered		
<ul style="list-style-type: none"> • Lazy Mountain Harvest Expired – 8/31/19 		
Marijuana Licenses – Delegated		
<ul style="list-style-type: none"> • #21709 Solstice Green – Limited 		
Marijuana Licenses – Complete (60-day notice has been sent to governing body)		
<ul style="list-style-type: none"> • #26987 Caradundy Cultivation - Limited 		
Liquor Licenses		

- # 533 Houston Lodge – Beverage Dispensary
- # 534 Bears Den – Package Store
- # 4380 Jazco Investment, LLC. DBA Susitna Bar & Grill – Restaurant or eating place
- # 4526 Jazco Investment, LLC. DBA Susitna Bar & Grill – Beverage Dispensary

Non-Compliant Fireworks-Liquor and Marijuana Licenses and Permits

Fireworks: All are in compliance.

Liquor: All are in compliance.

Marijuana: All are in compliance.

Business Licenses and New Sales Tax Forms:

Nothing new to report

Waivers issued by the City Clerk HMC 4.20.150 (F)

The City Clerk shall report all waivers of penalties and fees to the Council at least once each calendar quarter.

No issues for waivers were issued for June.

Remote Sales Tax Program: MuniRevs-

May - There was a total of 61 business that submitted sales tax to the City, an increase of 12 businesses.

Update to the Uniform Code: At this time no additional code changes are recommended.

Appeals: Nothing to report.

Council Agenda: NOTE: Items may be added after this report has been submitted.

Special orders of the day: No Special Orders of the Day

Public Hearings: You have three Public Hearing(s).

- ✓ Ordinance 21-04: Budget Funds Appropriation Ordinance
- ✓ Ordinance 21-05: Budget Acceptance of Funds and Appropriation Ordinance
- ✓ Ordinance 21-06: Approving a Negotiated Land Sale.

Introductions: You have one item up for introduction.

- ✓ Ordinance 21-07: Accepting Title to Property, Rezone Property, Conserving Property as Public Use and Adopting a Land Use Map Amendment

Consent Agenda:

- ✓ June 10, 2021 Regular Meeting Minutes.
- ✓ AM 21-15: Confirmation of Election Officials.

You have the following item for discussion and vote:

- ✓ Resolution 21-14 Accepting the Coronavirus Local Fiscal Recovery Funds Award.
- ✓ Action Memorandum 21-16: Granting a one-year extension for firework building requirements.

Committee of the Whole:

- ✓ IM 21-03: Update Regarding Coronavirus State and Local Recovery Funds.

City Zoning Board Quasi-Judicial Items:

- ✓ None

Commissions and Committees:

Planning & Zoning Commission - April 29, 2021 Regular Meeting Minutes.

Parks and Recreation Commission - May 6, 2021 Regular Meeting Minutes.

Elections: Notices of Offices to be filled is attached. August 12. Is the last regular scheduled council meeting to adopt legislation placing propositions and questions on the ballot

PFD Garnishments: Nothing new to report.

Records and Information Management Project (RIM): Nothing new to report.

Other Office Administration: The City is now taking online payments. The purchase order for the new sound system has been executed Amy & I will be working with the vendor for installation.

OFFICE OF THE CITY CLERK

CITY OF HOUSTON

NOTICE OF ELECTED OFFICES TO BE FILLED

Regular Election Tuesday, October 5, 2021

Candidate Filing Period Opens July 19, 2021

When and Where to File:

City of Houston – City Hall
Office of the City Clerk
Time: 9:00 a.m. – 5:00 p.m.
13878 W. Armstrong Road
Houston, Alaska 99694

Filing Period:

Candidate Filing period opens:
July 19, 2021, at 9 a.m.

Candidate filing period closes:
July 30, 2021, at 5 p.m.

Council Seats Open:

- Council Seat C (Three Year Term)
- Council Seat D (Three Year Term)
- Council Seat G (One Year Term)

Candidate filing forms will be posted on <https://www.houstonak.com/elections> and available for pick up from the Houston City Clerk's office on July 14, 2021.

Qualifications

- Be a qualified City voter as provided in Houston Municipal Code (HMC) 3.13.010.
- Be a resident of the City, or territory annexed to the City, for one year immediately prior to the election; HMC 2.04.040.
- File a Declaration of Candidacy form with the City Clerk in accordance with HMC 3.13.015-3.13.020.
- Provide additional information as required by the City Clerk.
- File information as required by Alaska Public Offices Commission (APOC).

Questions?

- Visit <https://www.houstonak.com/elections>
- Call the office of the City Clerk at 907.892.6869
- View Facebook pages, *City of Houston, Alaska*
- Email clerk@houston-ak.gov