



To: Honorable Mayor and Houston City Council
 From: Sonya Pevan, City Clerk
 Through: Mayor Virgie Thompson
 Date: September 27, 2021
 Subject: City Clerk's Report – September 2021

Licenses, Excise Tax, Sales Tax, and Permanent Fund Levies: The City Clerk's office has issued the following licenses.

Business Licenses 2019 – 315	Business Licenses 2020 – 258	Business License 2021- 274
Marijuana Licenses		
Marijuana Retail Licenses		
<ul style="list-style-type: none"> • # 10316 Denali 420 Recreationals – Retail • # 11050 Houston Grass Station – Retail 		
Marijuana Cultivation Licenses – Active/Operating		
<ul style="list-style-type: none"> • #10799 Calm N Collective LLC. – Standard • #12461 Guest Services – Standard • #13588 High North LLC. – Standard • #13663 Arctic Farm – Limited • #14885 Karma Grown Gardens, LLC. – Limited • #14956 50 Shades of Green – Standard • #16225 Green Ghost Farms – Limited • #16261 Matanuska Thunder Farms LLC. – Standard • #17409 Kine Co. LLC. – Standard • #17873 Freedom 49 Farms – Standard • #18516 Bro Bro Budz – Standard • #21021 Choice Extracts – Limited • #21022 Choice Extracts – Concentrate Manufacturing • #22396 Houston Refinery – Standard 		
Marijuana Licenses – Active Pending Inspection or completion of certain requirements		
<ul style="list-style-type: none"> • #24871 DDIII- Standard- New • # 25721 Gold Leaf farms - Limited – New 		
Marijuana Licenses – Expired/Surrendered		
<ul style="list-style-type: none"> • Lazy Mountain Harvest Expired – 8/31/19 		
Marijuana Licenses – Delegated		
<ul style="list-style-type: none"> • #21709 Solstice Green – Limited • #26987 Caradundy Cultivation - Limited 		
Marijuana Licenses – Complete (60-day notice has been sent to governing body)		
Liquor Licenses		

- # 533 Houston Lodge – Beverage Dispensary
- # 534 Bears Den – Package Store
- # 4380 Jazco Investment, LLC. DBA Susitna Bar & Grill – Restaurant or eating place
- # 4526 Jazco Investment, LLC. DBA Susitna Bar & Grill – Beverage Dispensary

Non-Compliant Fireworks-Liquor and Marijuana Licenses and Permits

Fireworks: All are in compliance.

Liquor: All are in compliance.

Marijuana: There are three marijuana businesses out of compliance. 50 Shades of Green, Matanuska Thunder Farms & Kine Co.

Business Licenses and New Sales Tax Forms:

Nothing new to Report

Waivers issued by the City Clerk HMC 4.20.150 (F)

The City Clerk shall report all waivers of penalties and fees to the Council at least once each calendar quarter.

There were no waivers issued in September.

Remote Sales Tax Program: MuniRevs -

August - There was a total of 77 business that submitted sales tax to the City, an increase of 1 business.

Update to the Uniform Code: Under review by the City Clerk.

Appeals: Nothing to report.

Council Agenda: NOTE: Items may be added after this report has been submitted.

Special orders of the day:

Public Hearings: You have three Public Hearing(s).

- ✓ Action Memorandum 21-23: Non-protest for MJ License #21021 Guest Services LLC. DBA Choice Extracts
- ✓ Action Memorandum 21-24: Non-Protest for MJ License # 21022 Guest Services LLC. DBA Choice Extracts
- ✓ Action Memorandum 21-25: Non-Protest for MJ License # 12461 Guest Services LLC.
- ✓ Action Memorandum 21-26: Non-Protest for MJ License # 10799 Calm N Collective LLC.
- ✓ Action Memorandum 21-27: Non-Protest for MJ License # 10799 Calm N Collective LLC. /Alaskabuds LLC.
- ✓ Action Memorandum 21-28: Non-Protest for MJ License # 11050 Houston Grass Station LLC.

Introductions: You have two items up for introduction.

- ✓ Ordinance 21-08: Amending HMC 10 Land Use Regulations, Legislative Staff Report provided.
- ✓ Ordinance 21-10: Amending HMC 4.20 Sales Tax. Legislative Staff Report provided.

Consent Agenda:

- ✓ September 9, 2021 Regular Meeting Minutes.

You have the following item for discussion and vote:

- ✓ Action Memorandum 21-29: Appointment for David Roberts to the Planning & Zoning Commission.

Executive Session:

- ✓ None.

City Zoning Board Quasi-Judicial Items:

- ✓ None

Commissions and Committees:

Planning & Zoning Commission – Approved August 26, 2021 Regular Meeting Minutes

Parks & Recreation Commission- Pending

Houston Land Use Advisory Commission- Approved August 11, 2021 Regular Meeting Minutes

Elections:

- ✓ Early In Person Voting is active until October 4, 2021.
- ✓ The Review Board meet on September 2 at 1 pm. HMC 3.17.030. The voting tabulation systems have been tested and signed off on.
- ✓ All election notices were posted and or scheduled as required. HMC 3.17.020.
- ✓ Voter turn out increased from 89 voters to 172 voters.

PFD Garnishments: Nothing new to report.

Records and Information Management Project (RIM): Nothing new to report.

Other Office Administration:

Certification - Amy Hansen received her certification as a Certified Municipal Clerk, there are only 61 in the State of Alaska. This is a huge accomplishment.

Out of Office - I will be out of the office from Friday, October 15th through Wednesday, October 20th for some personal time. Please contact Amy if you need anything.

Council Training - provided by the Attorney and City Clerk is being scheduled tentatively for **October 21**, The Clerk's office will keep you updated. please let Amy or I know if you can attend.

Newly Elected Official Training through AML is online this year. FREE! For more information visit

<https://www.akml.org/conferences-events/annual-local-government-conference/>

or Call Amy or I.

