



To: Honorable Mayor and Houston City Council
 From: Rebecca Rein City Clerk
 Date: September 8, 2023
 Subject: City Clerk's Report – August 2023

Licenses, Excise Tax, Sales Tax, and Permanent Fund Levies:

The City Clerk's office has issued the following licenses.

Business Licenses 2021 – 275	Business Licenses 2022 – 298	Business License 2023 - 270
Marijuana Licenses – Active/Operating		
<ul style="list-style-type: none"> • #10316 Denali 420 Recreationals – Retail • #11050 Houston Grass Station – Retail • #10799 Alaska Buds LLC. – Standard • #12461 Guest Services – Standard • #13588 High North LLC. – Standard • #13663 Arctic Farm – Limited • #14885 Karma Grown Gardens, LLC. – Limited • #16225 Green Ghost Farms – Limited • #16261 Matanuska Thunder Farms LLC. – Standard • #17873 Freedom 49 Farms – Standard • #18516 Bro Bro Budz – Standard • #21021 Choice Extracts – Limited • #22396 Houston Refinery – Standard • #21022 Choice Extracts – Concentrate Manufacturing • #25271 Gold Leaf Farms- Limited Cultivation • #24871 DDIII – Limited Cultivation 		
Marijuana Licenses – Expired/Surrendered		
<ul style="list-style-type: none"> • Lazy Mountain Harvest Expired – 8/31/19 		
Liquor Licenses Active/Operating		
<ul style="list-style-type: none"> • # 533 Houston Lodge- Restaurant or Eating Place • # 533 Houston Lodge- Beverage Dispensary • # 534 Bears Den – Package Store • # 4380 Jazco Investment, LLC. DBA Susitna Bar & Grill – Restaurant or eating place • # 4526 Jazco Investment, LLC. DBA Susitna Bar & Grill – Beverage Dispensary 		
Non-Compliant Fireworks-Liquor and Marijuana licenses and permits		
Fireworks: All are in compliance Liquor: All are in compliance Marijuana: Two licenses are out of compliance.		

Business Licenses and New Sales Tax Forms: There are no new forms or changes.

Remote Sales Tax Program:(MuniRevs)

July: There were a total of 174 businesses that submitted online sales tax to the City, in the amount of \$3,557.45

Please see the attached FY22-23 report on Remote Sales tax provided to my office from AML.

Appeals: No appeals currently.

Elections: Early and Absentee voting will commence on Monday September 18th, 2023 and run through Monday October 2nd, 2023

PFD Garnishments: No new data to report.

Committees and Boards: The following individuals have applied for seats on the Airport Advisory Committee: Craig Frichtc, Mark Kapsner, Robert Hall, and Joe Stanistreet- we are pending one more application to confirm this board.

Records and Information Management Project (RIM): Training will be given to all City staff on our records retention program during our Staff In-Service day on September 22, 2023.

Other Office Administration:

Council,

As you are aware I have accepted a job with the State of Alaska. Tentatively this begins on the 25th of September. If we do not have another Clerk in the office by this date, with the skills and training to make a smooth transition, I will ask the State for a later start date. As I am transitioning to the DCRA office as a Local Government Specialist 3, they have assured me that they will work with my timeline to keep the City operating well.

I am honored to have served Houston as the City Clerk and I take the work Clerks do for their communities very seriously.

I have asked my new office to assign Houston to me as one of the cities I serve in my new capacity.

I look forward to continuing to serve our community as I have over the last 10 years.



Year	Collection Month	Remittance Month	Gross Revenue	Exemptions	Net Taxable	P&I	Sales Tax Paid
2022	July	August	\$ 237,693.72	\$ 139,844.71	\$ 97,849.01	\$ 0.07	\$ 1,917.99
2022	August	September	\$ 318,852.40	\$ 229,386.10	\$ 89,466.30	\$ 0.84	\$ 1,754.43
2022	September, 2022Q3	October	\$ 162,637.78	\$ 39,008.76	\$ 123,629.02	\$ 0.29	\$ 2,423.90
2022	October	November	\$ 249,496.61	\$ 95,752.28	\$ 153,744.33	\$ 49.68	\$ 3,067.90
2022	November	December	\$ 202,871.51	\$ 71,284.38	\$ 131,587.13	\$ 2.24	\$ 2,581.86
2022	December, 2022Q4	January	\$ 2,598,363.55	\$ 2,477,618.92	\$ 120,744.63	\$ 0.75	\$ 2,367.77
2023	January	February	\$ 134,121.38	\$ 34,640.79	\$ 99,480.59	\$ 7.29	\$ 1,959.63
2023	February	March	\$ 116,391.77	\$ 22,052.23	\$ 94,339.54	\$ 2.59	\$ 1,851.96
2023	March, 2023Q1	April	\$ 236,589.93	\$ 24,080.41	\$ 212,509.52	\$ 13.25	\$ 4,180.71
2023	April	May	\$ 317,271.31	\$ 77,181.36	\$ 240,089.95	\$ 19.28	\$ 4,717.23
2023	May	June	\$ 449,537.11	\$ 213,954.82	\$ 235,582.29	\$ 17.15	\$ 4,636.28
2023	June, 2023Q2	July	\$ 313,100.95	\$ 137,463.80	\$ 175,637.15	\$ 99.48	\$ 3,557.45
Total			\$ 5,336,928.02	\$ 3,562,268.56	\$ 1,774,659.46	\$ 212.91	\$ 35,017.11

Sales Tax Revenue per Collection Month - Houston

