



To: Honorable Mayor and Houston City Council  
 From: Rebecca Rein City Clerk  
 Date: November 4th, 2022  
 Subject: City Clerk's Report – October 2022

**Licenses, Excise Tax, Sales Tax, and Permanent Fund Levies:**

The City Clerk's office has issued the following licenses.

Business Licenses 2020 – 258	Business Licenses 2021 – 275	Business License 2022 - 284
<b>Marijuana Licenses – Active/Operating</b>		
<ul style="list-style-type: none"> <li>• #10316 Denali 420 Recreationals – Retail</li> <li>• #11050 Houston Grass Station – Retail</li> <li>• #10799 Alaska Buds LLC. – Standard</li> <li>• #12461 Guest Services – Standard</li> <li>• #13588 High North LLC. – Standard</li> <li>• #13663 Arctic Farm – Limited</li> <li>• #14885 Karma Grown Gardens, LLC. – Limited</li> <li>• #14956 50 Shades of Green – Standard</li> <li>• #16225 Green Ghost Farms – Limited</li> <li>• #16261 Matanuska Thunder Farms LLC. – Standard</li> <li>• #17409 Kine Co. LLC. – Standard</li> <li>• #17873 Freedom 49 Farms – Standard</li> <li>• #18516 Bro Bro Budz – Standard</li> <li>• #21021 Choice Extracts – Limited</li> <li>• #22396 Houston Refinery – Standard</li> <li>• #21022 Choice Extracts – Concentrate Manufacturing</li> <li>• #25271 Gold Leaf Farms- Limited Cultivation</li> <li>• #24871 DDIII – Limited Cultivation</li> </ul>		
<b>Marijuana Licenses – Expired/Surrendered</b>		
<ul style="list-style-type: none"> <li>• Lazy Mountain Harvest Expired – 8/31/19</li> </ul>		
<b>Liquor Licenses Active/Operating</b>		
<ul style="list-style-type: none"> <li>• # 533 Houston Lodge – Beverage Dispensary *waiver of operation</li> <li>• # 534 Bears Den – Package Store</li> <li>• # 4380 Jazco Investment, LLC. DBA Susitna Bar &amp; Grill – Restaurant or eating place</li> <li>• # 4526 Jazco Investment, LLC. DBA Susitna Bar &amp; Grill – Beverage Dispensary</li> </ul>		
<b>Non-Compliant Fireworks-Liquor and Marijuana licenses and permits</b>		
Fireworks: All are in compliance Liquor: All are in compliance Marijuana: An audit is on-going		

**Business Licenses and New Sales Tax Forms:** Nothing to report.

**Remote Sales Tax Program:**( MuniRevs)

***September*** - There were a total of 100 businesses that submitted online sales tax to the City, in the amount of \$1,789.33

**Appeals:** No appeals currently.

**Elections:** The Clerks office served as an absentee and early voting location for the Matanuska-Susitna Borough and the State of Alaska for their elections held on November 8, 2022.

**PFD Garnishments:** No new data to report.

**Records and Information Management Project (RIM):** Almost all boxes have returned to the records room, and destruction of old documents has been happening.

**Other Office Administration:**

Current job position open:

City Treasurer - Accounting

Road Maintenance Technician - Public Works Department.

**Clerks Note:**

The last month has been a period of heavy transition in the administration department for the city. Election season is always very busy; this year doubly so. We had a higher-than-average voter turnout, and early voting for the state and borough were also busy.

The Clerks office would like to formally thank all those who stepped up and applied for vacant council seats and congratulate those who were appointed from that roster. We look forward to working with each of you and are always available via phone or email to answer your questions. Thank you for your patience as we schedule training and catch everyone up. Our purpose is to be the liaison between the citizens and the government, and our office works for all of you as a body.